



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GANDHI MEMORIAL COLLEGE SRINAGAR**

SHAMASWARI FATEH KADAL SRINAGAR

190002

[www.gandhicollegesrinagar.in](http://www.gandhicollegesrinagar.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Gandhi Memorial College, Srinagar which came into existence to cater to the educational needs of the marginalized sections of the society of the Shehr-i-Khass, has stood the test of time for over 74 years. Very well known as 'Gandhi College', it has lived up to its vision of being a "Centre for Knowledge to all the sections of society". This is evident from the long list of its alumni, who have made a mark in society in the capacity of statesmen, politicians, prominent writers, scientists, social reformers, teachers, researchers, and as responsible members of the civil society.

Luxury of higher education was available in Kashmir only for a few and it was in this context that visionaries from civil society of Srinagar belonging to Kashmiri Pandit Community like Pandit Shive Narayan Fotedar, Pandit BalaKak Dhar, Pandit Jia Lal Kilam, Pandit Amarnath Kak, Pandit Janardhan Teng, Pandit SonaKoul Madan, Pandit Tara Chand Trisal, Pandit Ram Chand Pandita, Pandit Avatar Krishen and Pandit Prem Nath Kanav started "Hindu College" and all the streams were introduced in 1943. Later, after the independence, the college was renamed in memory of "the father of the nation" Mahatma Gandhi as Gandhi Memorial College, Srinagar. It is striking to note here that from its very inception, this Institution has been "open to all the classes of the society without any distinction of caste, creed or religion"- a dictum that holds good even today. T

### Vision

The G.M.College aims to maintain its reputation of being the proud seat of learning in the field of education by imbibing and promoting the values of humanity, modern outlook, tolerance, scientific temperament with the focus on developing the persona of its aspirants. The college not only works for academic excellence but also promotes multicultural, sporting and extra-curricular activities among its aspirants. The institution also keeps pace with the emerging technologies so as to produce human resource of academic excellence and social relevance. The college is open to accommodate innovative ideas to influence teaching, research, academic excellence and societal growth.

### Mission

The college ensures that equal opportunity is provided to its students without prejudice to religion, region, caste, creed, colour, sex, ethnicity etc. In this direction, the students belonging to the underprivileged and downtrodden sections of our society are being provided with financial aid besides taking care of their education. The college works for strengthening its basic infrastructure so as to meet the basic needs like books & journals including book banks, scientific equipment, campus development, teaching aids and sports facilities.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

The college is a multi-faculty institution offering academic programmes at the undergraduate level in the

discipline of Arts Commerce, Science and Management.

· The college is located in the downtown area of Srinagar city and has a vast catchment area.

The college has a well equipped automated library with a collection of more than fifteen thousand books.

The college has an internet browsing centre and gymnasium.

The college is regularly engaged with extension and outreach programmes through a network of NSS voluntaries and NCC cadets

·The students of the college are benefited with a favourable teacher-student ratio and a highly qualified and experienced faculty including many doctorates and with international exposure in research and knowledge.

·The college offers financial assistance to economically down trodden and meritorious students, both from indigenous welfare schemes and other scholarship schemes of the centre and the state government

·The college library is fully automated with e-resources..

· The college career counselling and placement cell provides basic information for opting different courses at entry level.

· The college has made special provisions for preventing ragging and gender harassment in the campus by installing surveillance cameras besides having a special Anti-Ragging and Gender Sensitization Cells.

The college has adequate medical facility with a trained medical assistant.

The college is fully equipped with CCTV cameras for the surveillance purposes.

·There is a vibrant atmosphere conducive to all round development of the students in the college.

### **Institutional Weakness**

### **WEAKNESS:**

- Inadequate space and lack of playground.
- Adjunct faculty in place of permanent faculty
- Lack of infrastructure
- Lack of hostel facility.
- No reimbursement provided for the participation in national or international conferences.
- No conference hall.

### **Institutional Opportunity**

#### **OPPORTUNITIES:**

- The college is well placed in the downtown area and can develop into a college with a potential for excellence.
- New vocational courses can be introduced at the UG level.
- MFC and integrated IMB can be introduced in Commerce stream.
- Acquisition of the land and beautification of college campus.
- BCA can be introduced as the college have sufficient infrastructure for this programme.

### **Institutional Challenge**

#### **CHALLENGES**

- The college is in a state of competition with those who are progressing and developing in respect of infrastructure and academics.
- Enhancing overall infrastructure, introduction of new courses, creating more faculty positions and additional supporting non teaching staff without financial aid from the government.
- Constraints and limitations in the governmental financial support.
- No adequate financial support being provided for the up gradation of labs and purchase of fresh equipments.

- Competition from nearby institutions with comparatively much better facilities.
- Saturation of the taught subjects offered by the college.
- The college locality is inhabited by the economically poor and educationally backward people.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The mission of the college is to make every student, male or female employable through holistic education and development of right skills, works through industry oriented practical approach. To pursue this goal of employability, any student who have passed the Higher Secondary examination is eligible for under graduate programmes of BA, B.Com, B.Sc and BBA admission. The socio-economic profile of the students studying in the college shows that the college, located in the heart of the downtown of Srinagar city, caters to students from socially and economically disadvantaged groups, many of whom are first generation learners. The college offers undergraduate degree in Arts, Science, Commerce and Management and the curriculum for which is developed by the University of Kashmir to which the college is affiliated. Some college teachers are members of the Board of Studies of the University of Kashmir, Srinagar and Islamia College of Science and Commerce, Srinagar. During winters the college has started offering certificate courses in English language and course on Computer Concepts. Recently the college has implemented Choice Based Credit System (CBCS). All efforts are taken for curriculum enrichment by the teachers. Efforts are made for gender sensitisation, environmental protection and human values. This way the college thus contributes to National development by catering to the needs of the economy and society.

### Teaching-learning and Evaluation

The college ensures transparency by making admission online and adheres to the norms laid down by the affiliating university i.e. the University of Kashmir, Srinagar and also adheres to the rules and regulations of the government of Jammu and Kashmir. The admission is granted on first come first serve basis. However, the admission to BBA is given on merit basis.

The approach adopted by the college in imparting knowledge is innovative, creative and entrepreneurial. The classroom teaching is made learner centric.. Visits to industry and libraries, historical places gardens and national parks are a permanent feature of the college. Visits to Government Psychiatry Hospital and leprosy hospitals are made regularly. The college takes all requisite measures to see that that teaching of course content is converted into learning.

Creativity is developing through activities like Naat singing competitions, elocution, essay writing and Husn-i-Qirat competitions. The college Magazine *Sangarmal* provides a good platform to the students who express their views freely through their write ups.

The college gives utmost priority to learning outcomes. Both formative and summative methods of assessments are provided. Regular class/ internal tests are conducted to enhance the competency of the students. The university reforms related to UG programmes are implemented in toto. The institution monitors and ensure the achievement of learning out comes through IQAC. The exams are conducted wherein proper transparency and

secrecy is maintained. The graduates from Gandhi Memorial College, Srinagar are socially responsible citizens fully equipped with knowledge skill and etiquette.

### **Research, Innovations and Extension**

Reflection and exploration are crucial for a teacher to be effective in his job and this comes from research. The college is promoting research culture among faculty and grants them duty leaves to attend national and international conferences. The college has a well equipped library and makes it easier for teachers to access resources for research. The faculty is active in research. During these five years five faculty members have done Ph.D. The college being an undergraduate college, there are no students doing any research.

The college campus is maintained green and clean and all efforts are made to maintain the eco –friendly environment within the college campus. The environmental studies have been made compulsory by the government. The college is polythene free and a judicious use of energy is made in the college campus. All electronic gadgets are unplugged when not in use. Solid waste is disposed off properly. Hazardous chemical waste from science labs is properly disposed.

The college conducts a number of activities to develop sensitivities towards community issues, inculcate values to the society Blood donation camps, dental checkups, vaccinations, AIDS awareness, women empowerment, drug de-addiction programmes etc are a permanent feature of the college. The college named after the “Father of Nation” conducts programmes in which students are made aware of the Gandhian Philosophy.

### **Infrastructure and Learning Resources**

The college has always used the available infrastructure in an optimum manner though some new infrastructure is constantly being added to the already existing one. Almost every teacher and every committee has a teacher and every department has a staff room, a computer a laptop and a good number of lockers.

The college has five buildings and a modern canteen building. There are well ventilated classrooms computer labs language lab, fitness centre, sports room, TT room, seminar hall, common staff room, volleyball court, badminton court and a small but well maintained garden and separate lawns for boys and girls. There is also a separate resting room for female teachers and a separate room for female students.

The library is well maintained with an adjacent browsing centre where internet facility is available for teachers and students. This ensures an ICT enabled campus facilitating the use of ICT among teachers and students. The college has a separate science block and a state of the art auditorium. The college administration ensures the maintenance of the college infrastructure like anything.

### **Student Support and Progression**

The college provides admission to students with diverse cultural and socio-economic background. The students benefit from scholarships, free ships, financial aid and facilities to pay fees in easy instalments. Logistic support is given to the students participating in the state or national competitions. The college has a Grievance Redressal Cell and Gender Sensitization Cell which takes care of all women related issues. The Placement Cell and Career Counselling Cell organise many programmes and on campus interviews. The college encourages

other institutions to organise different programmes related to health, sports, academics etc to boost student progression.

The college being co-educational institutions takes utmost care that the cases of sexual harassment do not occur in the campus. CCTV cameras have been installed at different points to keep the campus under surveillance in order to maintain strict discipline. The student- teacher relationship is quite healthy. The various academic and administrative bodies like Discipline Committee, NSS, NCC, Cultural Committee, College Magazine Committee have student representation on them

### **Governance, Leadership and Management**

The principal of the college enjoys sufficient freedom to fulfil the vision, mission and objectives of the college. The college delegates authority and provides operational autonomy through various department and committee heads who are responsible for smooth implementation and conduct of academic, curricular and co-curricular activities in the campus. Frequent meetings are held by the HODs and various Committee conveners to review the activities of the institution. The college focuses on modernity and inclusiveness keeping in view the contemporary requirements.

The principal monitors the day-to-day academic and administrative activities related to the college in consultation with various deans of faculties of Arts, Science and Commerce and the Dean Student Welfare. To improve upon professional competencies. The faculty visits other institutions. Laboratory, library and office staff is deputed to participate in training programmes organised by the other institutions.

The college makes a judicious use of available financial resources. Audits are carried biannually by external agencies.

For improving administration the college gets valuable suggestions from senior citizen, the alumni, the staff, the students and the local residents.

### **Institutional Values and Best Practices**

The college campus is maintained green and clean. The college has adopted innovative practices in teaching, learning, evaluation extension, infrastructure, governance, leadership and management. Free of cost remedial classes for the poor and value added education are among the two best practices identified by the college.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GANDHI MEMORIAL COLLEGE SRINAGAR
Address	SHAMASWARI FATEH KADAL SRINAGAR
City	SRINAGAR
State	Jammu And Kashmir
Pin	190002
Website	<a href="http://www.gandhicollegesrinagar.in">www.gandhicollegesrinagar.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	NISAR AHMAD YATOO	0194-2471726	9419021926	01942-471726	rasimnani@gmail.com
IQAC Coordinator	SYED GHULAM JEELANI ANDRABI	0194-2459934	9697869171	0194-459934	syedjeelani786@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details



Date of establishment of the college	01-01-1943			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Jammu And Kashmir	University of Kashmir		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC	18-12-2014		<a href="#">View Document</a>	
12B of UGC	18-12-2014		<a href="#">View Document</a>	
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SHAMASWARI FATEH KADAL SRINAGAR	Urban	1.4	1769

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Hr SecII	English	900	870
UG	BSc,Science	36	Hr Sec II	English	270	126
UG	BA,Arts	36	Hr. Sec II	English	900	790
UG	BBA,Management	36	Hr.Sec II	English	210	138

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				19				44			
Recruited	1	0	0	1	14	5	0	19	2	0	0	2
Yet to Recruit	0				0				42			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				76
Recruited	39	8	0	47
Yet to Recruit				29

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	1	0	0	0	0	5
M.Phil.	0	0	0	1	1	0	0	0	0	2
PG	0	0	0	8	5	0	2	0	0	15

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	3	0	10

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		4	1	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	1355	4	0	0	1359
	Female	565	0	0	0	565
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	1	8	12	9
	Female	1	3	5	1
	Others	0	0	0	0
ST	Male	6	10	13	9
	Female	1	3	7	1
	Others	0	0	0	0
OBC	Male	13	2	4	8
	Female	5	0	1	0
	Others	0	0	0	0
General	Male	790	795	891	1328
	Female	484	444	458	560
	Others	0	0	0	0
Others	Male	0	22	9	5
	Female	0	5	1	3
	Others	0	0	0	0
<b>Total</b>		<b>1301</b>	<b>1292</b>	<b>1401</b>	<b>1924</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 04

Number of self-financed Programs offered by college

Response: 0

Number of new programmes introduced in the college during the last five years

Response: 01

#### 3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1401	1292	1301	1328	2175

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
444	436	436	436	436

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
330	326	386	335	367

Total number of outgoing / final year students

Response: 1724

#### 3.3 Teachers

**Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
37	40	37	34	35

**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
37	40	37	34	35

**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
63	63	63	63	63

**Total experience of full-time teachers****Response: 48****Number of full time teachers worked in the institution during the last 5 years****Response: 35****3.4 Institution****Total number of classrooms and seminar halls****Response: 33****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
170.40	241.60	75.08	142.93	71.86

**Number of computers****Response: 160**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response: 0.23**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response: .038**

NAAC



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The institution develops action plans for effective implementation of the curriculum so as to impart quality education. This schedule of work is made available in the department and library for reference, each department prepares the calendar of activities to achieve the desired outcomes. The course curriculum is designated as per the university course contents of respective Boards of Studies as per the affiliated university. The faculty of the college actively participates in the course content formulation. The quality education imparted to the students is monitored and ensured through Internal Quality Assurance Cell. Regular feedback obtained from the core stakeholders, with respect to the quality of the enrichment programmes are monitored and evaluated by the IQAC and necessary remedial measures are taken in future.

The college being affiliated to the University of Kashmir follows the University designed curriculum. The college operates in line with its goals and objectives, viz. to make every student employable through holistic education and development of right skills, works through Industry oriented practical approach. The target is to get hundred percent pass percentage and the objective is to complete the syllabi well before the stipulated time. Emphasis is also laid on the student attendance.

? The Academic Calendar formed by the affiliating university with due consultation with the affiliated colleges is implemented.

? The Institution provides library and Internet facilities to the faculty for effective delivering of the curriculum

? Student feedback of teachers and curriculum is taken to make teaching learning more effective.

For effective curriculum transaction, the periodic feedback from students with regard to classroom, content dissemination, guides to enrich the teaching learning participation.

With the adoption of the CBCS there has been a change from the teacher centred method to learner centred method .In this direction following initiatives have been taken.

? Preparing of Academic Calendar.

?Preparing of Lecture Plans.

? By integrating hands-on work experience in almost all the practical subjects

? Assigning Projects

? Holding Seminars and Organizing Workshops.

? Organizing Guest Lectures

? Organizing Interdisciplinary and Interdepartmental programmes

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response: 2**

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

#### File Description

Details of the certificate/Diploma programs

#### Document

[View Document](#)

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response: 2.73**

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	01	0	0	0

#### File Description

Details of participation of teachers in various bodies

Any additional information

#### Document

[View Document](#)

[View Document](#)

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

**offered during last five years****Response: 25**

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response: 100**

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 04

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response: 0.9**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
63	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### Response:

A Gender Sensitization Cell is in place in the college for the female faculty members for equally participating in the college in the process of decision making in the different activities for the empowerment of women. Different events are organised to sensitise female students for their active role in the development of the society. The college Eco Club ensures clean campus within and in the vicinity by organising periodic awareness campaigns. The Eco Club also guides the students to use a renewable energy viz solar energy as renewable source of energy.

Since the college is affiliated to the University of Kashmir, it does not have the option of formulating its own curriculum. To make the content coverage up to the mark our teachers are abreast with the latest trends with their respective disciplines and accordingly taken up with affiliating university to make modifications in the course content. The faculty members, who are on the Board of Studies take initiative to modify, enrich and organize the curriculum.

The college has taken enough measures to cater to the global market needs based on the true assessment of strengths and services offered in the campus. To develop the required skills, brain storming sessions are held for the faculty to design the tools in the areas of spoken English, use of computers and providing in-depth knowledge in the respective subjects.

**Gender Sensitization:** created awareness, open admission policy, co-education institute, employment opportunities for all, women emancipation about general issues and promote gender equity conference on Women Empowerment through Higher Education, Seminars are organized on a regular basis.

**Climate Change and Environmental Education:** invited resource persons having expertise and knowledge in the field to interact with the faculty and the students. Prof.Shafi from Kashmir University delivered a speech on Carbon Trending .Moreover; extension lectures on Global Warming, Ozone Layer Depletion, and Carbon Emission are organized to spread the message across all the sections of the society.

Besides, Celebration of World Biodiversity Day, The Earth Day, Environmental Weeks, extension lectures are a regular feature of the college.

**Human rights:** To create awareness, to sensitise the students, Anti-Ragging Cell and Grievance Redressal Cell are active in the college campus. Talks on Consumer Rights and Women's Rights are organized and Human Rights Day is observed. Child Labour programmes are also organised.

**1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years****Response:** 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking field projects / internships****Response:** 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response:</b> B. Feedback collected, analysed and action has been taken</p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.06

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	02	0	0

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 68.79

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1401	1292	1301	1328	2175

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2200	2175	2175	2175	2175

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 9.13

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
56	53	28	35	28

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college offers admission to all the eligible candidates as per the norms laid by the University of Kashmir on first come first serve basis and as per the intake capacity for different courses with due regard to the reservation policy adopted by the state government. However, the admission to BBA is carried on merit basis.

The students' knowledge and skills are assessed through interactive counselling sessions, question hours and group discussions before the commencement of the programme. The departments arrange special sessions for the students to help them cope with the programme to which they are enrolled.

The teachers give their extra time to the students to help them cope with the programme to which they are enrolled to bridge the knowledge gap of the students from different backgrounds. The students are asked to project the topics on which special emphasis is to be laid.

Advanced learners are identified by the staff through interactive class room teaching, group discussions and class tests. They are constantly encouraged and guided for preparation of various competitive examinations. Extra support is given to them for participating in symposia, paper presentations, poster presentations, debates and seminars.

For differently abled students additional classes are held thrice a week, the teachers engaged offer their services without any remuneration

**2.2.2 Student - Full time teacher ratio****Response:** 37.86



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.07

#### 2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

In pursuance of the academic calendar issued by the affiliated university at the commencement of every academic session the Academic Audit Committee is framed to organize and plan the teaching, learning and evaluation schedules of all the courses. The Time Table Committee of the college frames the time table for the academic calendar. The time schedule for formative assessment introduced by the university is notified. The academic calendar is monitored by the Academic Audit Committee.

The college IQAC takes all requisite measures to see that the teaching of course content is converted into learning.

As an initiative of the IQAC the annual work plan for each unit of the institution is prepared, it acts as a catalyst for ensuring proper implementation at various levels.

Learning is made student-centric by applying the relevant methodology. The students actively participate in the process of teaching learning process by group discussions/presentations workshops & education games. The students are encouraged to make presentations on smart board in order to boost their confidence level.

For nurturing creativity among the students, the college magazine provides them a platform to publish articles to express themselves. The students are given ample chance to give their personal opinion on the subject under discussion before the teacher and his fellow students.

Scientific temper is promoted among the students by asking /allowing them to observe, question, in order to make them productive citizens to work in a systematic, reasonable and rational way in the society.

Poster-making, debates, photo exhibitions etc. are organised by almost all the departments that help the students in shaping their personality.

The stakeholders are engaged in academic projects like Field Work, Seminars, Creative assignments, Slogan writing, Essay writing competition, organizing academic activities at inter-college level. The students are deputed for various subject specific study tours in and outside the state to acquaint them with life-long skills aimed at churning out productive and meaningful individuals from the college.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 40.54

#### 2.3.2.1 Number of teachers using ICT

Response: 15

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 38.92

#### 2.3.3.1 Number of mentors

Response: 36

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

For nurturing creativity among the students, the college magazine provides them a platform to publish articles to express themselves. The students are given ample chance to give their personal opinion on the subject under discussion before the teacher and his fellow students.

Scientific temper is promoted among the students by asking /allowing them to observe, question, in order to make them productive citizens to work in a systematic, reasonable and rational way in the society. Poster-making, debates, photo exhibitions etc. are organised by almost all the departments that help the

students in shaping their personality.

The stakeholders are engaged in academic projects like Field Work, Seminars, Creative assignments, Slogan writing, Essay writing competition, organizing academic activities at inter-college level. The students are deputed for various subject specific study tours in and outside the state to acquaint them with life-long skills aimed at churning out productive and meaningful individuals from the college.

A convergence is developed by supporting traditional way of teaching by utilising smart classrooms, computer labs during the course of course content transaction. In addition to the routine classroom teaching the faculty members use the following methods for the effective teaching:-

? Smart Class Rooms

? Audio-visual aids to supplement lectures in classrooms.

? Computer aided learning is provided for further learning.

? Students participation in symposia/ seminars (conducted by the college and other institutions)

? Educational trips are organized to give first-hand knowledge to the students.

? Organizing seminars/ extension lectures by the experts in their respective fields to share their knowledge with the students through internet.

The students and the faculty members of the college are exposed to the advance level of knowledge and skills by organizing extension lectures by eminent visiting faculty to share their knowledge with students. The Students' participation in these symposia/ seminars conducted by the college and other institutions is made compulsory so that more exposure is availed by them.

The college administration encourages the faculty to adopt innovative strategies to overcome the wrong practices of cramming. The college encourages education through exposure by sending the students outside the campus to observe the events taking place in real life. The students are encouraged to take up small projects including survey, data collection and experimental work. To substantiate the class room teaching the students visit various industrial units within and outside the state to have first hand information with regard to manufacturing and servicing sectors.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 58.1

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 10.95

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	05	05	02

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 1.3

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The Institution has evolved a robust and fool proof mechanism to maintain the sanctity of all the examinations external as well as internal by introducing the following reforms:

1. The college has installed CCTV in the entire campus for surveillance and to check the use of unfair means and entry of unauthorized persons in the examination and evaluation centres.
2. The confidentiality of question papers set within the college is maintained by securing the confidential material in the custody of co-ordinator examinations.
3. To check the menace of use of unfair means in the exams , a special inspection and frisking team is interested the job of holding fair examinations.

Furthermore, all the reformative measures initiated and adopted by the affiliating university are implemented in toto.

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

**Response:**

During the induction programme in the campus the students are

informed with regard to the relevant statutes of the affiliating university with regard to the examination and evaluation. The evaluation process is also made clear to the students through the college prospectus. The college has adopted Summative evaluation approaches to measure student achievement in the programme. Formative evaluation designed to test the cognitive skills of the students is based on tests, assignments, quiz, field trip reports,

seminars, and practical. It makes the student innovative and also

improves the students' performance in the annual examination.

The college has adopted Summative evaluation approaches to measure student achievement in the programme. Formative evaluation designed to test the cognitive skills of the students is based on tests, assignments, quiz, field trip reports, seminars, and practical. It makes the student innovative and also improves the students' performance in all examinations. The faculty at individual level engages the students in formative assessment.

The college has a uniform scheme of evaluation for all the examination held in the institution

A copy of the tests and assignments is returned to the students after evaluation, containing valuable comments for their improvement. The evaluation is done by giving due cognizance to the behavioural aspects and communication skills of the students.

In pursuance of the vision and the mission adapted by the institution the students are cherished as responsible citizens to serve humanity. The evaluation system comprises two house tests, assignments and a final exam at the end of the session/ semester. Besides, the teachers use internal evaluation mechanism not only for evaluating the student performance, but also for initiating measures for bringing about qualitative improvements in the teaching-learning process.

Under the University statutes a student can apply for revaluation of his /her answer script if he or she feels under awarded and not satisfied. However, the same mechanism is adopted by the college during the course of formative tests.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The university reforms are implemented in toto regarding the evaluation. The examination evaluation reforms launched by the university from time to time are implemented by the college in letter and spirit. The college has also adopted the system of redressal of grievances related to admission as is in vogue at the affiliating university level the students have the option for re-evaluation in case they feel that they are under awarded. The students of the college who appear in the internal examinations are given the opportunity to apply for re-evaluation in case they feel aggrieved and subsequently they are given a photocopy of their answer scripts accordingly necessary action is initiated.

**2.5.4 The institution adheres to the academic calendar for the conduct of CIE****Response:**

The institution adheres to the calendar issued by the affiliating university with regard to the admission and examination. However, the institution issues its own academic calendar wherein all relevant information regarding conduct of internal examination, quizzes seminars, debates and co-curricular activities is displayed at the beginning of every year as is reflected in the following calendar issued by the college from time to time.

Date	•
May-June 2017	Admission Process: <ol style="list-style-type: none"> <li>1. The Admission Committee of the College meets in the Second week of May for registering/admitting students to various UG courses under new scheme.</li> <li>2. Deadline for admission to UG Courses.</li> </ol>
June-July 2017	<ol style="list-style-type: none"> <li>1. Convening of Introductory Assembly of enrolled UG students.</li> <li>2. Commencement of Class work.</li> <li>3. Enrolling students for participating in various co-curricular/extra-curricular activities.</li> <li>4. Organizing Annual Cross-country run for Boys.</li> <li>5. Organizing Annual Cross-country run for Girls.</li> <li>6. Organizing Annual Cycling Race for Boys.</li> <li>7. Organizing Annual Cycling Race for Girls.</li> <li>8. Orientation of fresher's by RRC of the College.</li> <li>9. Organizing Cleanliness drive of Brari-nambal Lake as part of NSS Program.</li> </ol>
July-Aug 2017	<ol style="list-style-type: none"> <li>1. Awareness through Debates &amp; Exhibitions on HIV/AIDS, a Red-Ribbon Campaign.</li> <li>1. Organizing seminar on various contemporary issues.</li> <li>2. National Integration Camp for NCC Cadets of the College.</li> <li>3. Voluntary Blood Donation Camp, a RRC's activity.</li> <li>4. Commencement of Trails for the short listing of students for representing the college in various sports events.</li> </ol> <ol style="list-style-type: none"> <li>1. Swimming</li> <li>2. Badminton</li> <li>3. Judo</li> <li>4. Table-Tennis</li> <li>5. Cricket</li> <li>6. Football</li> </ol>

Aug-Sept 2017	<p>7. Trekking</p> <ol style="list-style-type: none"> <li>1. Summer Break w.e.f 1st of August.</li> <li>2. College reopens on 11th of August after summer break.</li> <li>3. Annual Picnic for students.</li> <li>4. Subject Tours.</li> <li>5. Conducting Mid-Term Examination for BG II &amp; III.</li> <li>6. Teacher's Day on 5th of September.</li> <li>7. Organizing workshop.</li> <li>8. Sports Day.</li> <li>9. Directory of Blood Donors to be prepared by RRC of the College.</li> </ol>	
Sept-Oct 2017	<ol style="list-style-type: none"> <li>1. Gandhi Jayanti celebrated on 2nd of October.</li> <li>2. Commencement of internal practical Examination of UG Students.</li> <li>3. Commencement of External practical Examination of UG Students.</li> <li>4. Annual College Day.</li> <li>5. Online submission of College DCF-II for the year 2014-15 before 31st of Oct</li> </ol>	
Nov-Dec 2017	<ol style="list-style-type: none"> <li>1. World Aids Day on 1st of December.</li> <li>2. Commencement of Semester (II) of BG 1st year Examinations</li> <li>3. Winter Sports Activity</li> </ol>	

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

The college chalks out its teaching, learning and assessment strategies at the beginning of the academic year and the execution and monitoring of the same is done by the administration with the help of the IQAC. The institution puts in every effort to ensure regular presence of the students in the class rooms and laboratories. The students' academic performance is monitored by organising group discussions, presentations, assignments and class tests. The students' performance is nurtured by organising various activities like group discussions, presentations, assignments and class tests. The college is regularly preparing data about the students learning outcomes. The same information remains available to the faculty on the website and they are also acquainted with it in the staff meetings especially held for the purpose. The IQAC monitors the students' learning outcome and the assessment is based on the student feedback. The remedial classes are held for highly genius group. The students in the group are asked to interact with each other and share their problems within the group. The students learn from each other, the teacher enriches the process whereby the deficiencies are also recouped as well as the learning of the students is improved upon. The institution monitors and ensures the achievement of learning outcomes through the IQAC. After assessing the students in connection with learning objectives, teaching methodology is changed to improve upon and the focus is more on learner centric strategies. The institution and individual teachers use internal evaluation mechanism not only for evaluating the students' performance but also for initiating measures for bringing about qualitative improvements in teaching-learning process.



File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The tools and the method in the assessment measuring the attainment of each programme outcomes and programme specific outcomes are mentioned. So far as the methods of POs/PSOs they are assessed with the help of relevant courses through direct and indirect methods the direct procedures are provided through direct examinations of students skills against measureable course outcomes. The knowledge described by the outcomes of university examination is compared with the performance of the students during internal tests/assignments and if the committee finds any infirmities, necessary measures are taken to rectify the same. The measure include conduct of remedial classes are conducted besides the concerned faculty is also communicated to improve upon the grey areas if any. The college teachers record the performance of each student on each course outcome throughout the semester. Average achievement in university examination is 80% and 20% in college assessments. Strategies are implemented by putting them in the survey of students etc. The programme outcomes are assessed with already mentioned data and program assessment committee finalized the POs attainment level. the tools used for assessment of POs/PSOs and their frequencies are as under:-

#### End of session university examination

The university at the end session conducts exams which are based on the result published by them. The course outcomes are measured on the basis of course attainment level fixed by the program.

The direct method is used here.

The assignments at the end of each chapters are provided to the students, such that the students will refer the text books, reference books etc to locate the answers and grasp the expected objects of the given problem. The subject teacher makes it sure most students are able to work out the assignments fairly.

### 2.6.3 Average pass percentage of Students

**Response:** 68.97

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 220

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 319

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 2.47</b>	
<b>File Description</b>	<b>Document</b>
Database of all currently enrolled students	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

The college being an undergraduate college and as such has not established an innovation and incubation cell in the campus. However, small programmes are held once or twice a year in which students and the faculty participate and contemplate how new ideas could be generated. Students from arts, science, commerce and management take active part in these programmes and share their ideas. In this way ideas are generated and a step towards transfer of knowledge achieved.

The college administration is seriously contemplating to take some initiative in the near future regarding the establishment of innovation and incubation centre in the college. The heads of all the departments would be taken as the members of the centre with HOD commerce as the convener.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.02

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

**Response:**

In pursuance of the mission of the college the following activities are conducted

Cleanliness drive is carried out by the NSS wing of the college from time to time.

Blood Donation Camps are held to promote the spirit of compassion and help to the needy people of the society

The message of “No Smoking” and “No Polythene” is carried forward.

The college NCC imparts training and officer like qualities to the cadets so that they are always ready for

the service of the nation

Gandhian Study Centre funded by the UGC organised awareness programme to spread Gandhian Philosophy and Non- violence, Peace harmony and brotherhood in the vicinity.

The activities carried out by the college NCC and NSS units on social outreach programmes are submitted by the coordinators for publications in the college magazine *SANGARMAL*.

The college solicits stakeholders perception on the overall performance and quality of the institution. The college has commissioned NCC officer and three NSS programme officers. After the admission process the officers encourage the new comers to enrol themselves in these activities. The students/faculty members who participate in extension activities are granted leave on duty/attendance for the missed classes.

The NSS and the NCC programme officers submit their proposals to the principal for approval of the social out-reach programmes and then organize them as per schedule. The activity reports are submitted by the respective coordinators to the College Documentary Cell for due publication in local media. The financial aspects for such activities are dealt by the administrative office.

The college has three NSS units to actively reach out to less privileged and disserviceing sections of the society. The National Service Scheme aims at the involvement of undergraduate students on a voluntary basis in various activities of social service and national development which while making a contribution to socio- economic progress would also provide opportunities to the students to understand and appreciate the problems of the communities. The NSS units of the college have a good number of enthusiastic male and female volunteers.

The college has two units of NCC viz. Army wing and Naval wing. The NCC units of our college have 40 naval cadets and 60 army cadets under various categories from Senior Cadet Officer to Cadets. The college is flexible with regard to attendance for those cadets who are selected for the Republic Day and Independence Day Parades held in New Delhi. The NCC cadets participate in the State Level Republic Day and Independence Day Celebrations. The NCC Cadets who attend the National Level Special Camps. The institution fully supports the cadets who go for the camps. They are not levied any fine and their missed lectures are condoned. The NCC cadets also go for national level camps and win many laurels. The ANO conducts parades in the college as per the schedule .On the occasion of any visits by the Chief Minister or other dignitaries, guard of honour is often presented to them.

### **3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response:** 0

#### **3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 29

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	07	04	07	04

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 30.15

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
650	830	160	180	310

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0



<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The policy of the college is to meet all the academic standards. The college has a well-defined policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. To meet the curricular requirements, all the Science Departments of the college are provided with spacious labs with proper ventilation and equipped with the latest gadgetry. The Departments of Botany & Zoology are provided with a new spacious laboratory and classroom fitted with the latest equipment and wifi connectivity. The department arranges Botanical and Zoological tours for students to various places to acquaint them with the plant life. The Department of Electronics is provided with a spacious new laboratory and classroom fitted with the latest equipments with internet facility through Wi-Fi connectivity. The Department of physics is provided with a spacious and airy new laboratory and class room fitted with the latest equipment. The department has also internet facility through Wi-Fi connectivity. The Department of Chemistry is housed in a newly constructed building with latest equipment, smart board and internet facility to enhance teaching-learning. The college has an established Department of Commerce and Management department with a state of art computer lab and a class room with a smart interactive board. All the class rooms having the facility of whiteboards, one-on-one interaction etc. for learning and enhancement of effective communication skills. The college has got a state of art Seminar Hall with all the facilities in the old academic block. A state of art College Auditorium for carrying out all the extra-curricular activities has recently been commissioned. The science laboratories are well equipped to cater to the students in UG courses. The laboratories cater to the needs of the student by having a well-equipped Computer laboratory, Physics laboratory, Botany laboratory Zoology laboratory and chemistry laboratory. The college has a small Botanical garden. However, to meet the student's requirements the department takes its students to other colleges in the city to familiarise them with plant life. The college has no adequate museum facility. However, to meet the students' requirements the department takes its students to different colleges of the city to familiarise them with animal life. The college has a well established sports department which brings laurels to the college. For holding outdoor activities the department utilises the resources of adjacent colleges and other available resources. The sports department offers facilities in Cricket, Football, Hockey Carom, Badminton, & Chess. The college is adding more structures to its existing infra-structure. It has upgraded laboratories, additional instruments and equipment in existing labs, computers software. A modern three storey science block with spacious classrooms and separate laboratories for housing Botany, Zoology and Electronics departments. A new concrete two storey building with two spacious class rooms in ground floor has been provided to the Department of BBA. A spacious and well laid out students -cum -faculty canteen enable the students and faculty to relax in their free time and enjoy tasty and hygienic food.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

The department of physical education is one of the most active departments in the college. Every year dozens of activities are held in and outside the college. The college has adequate facilities for sports & games. The college has produced a number of sportsmen of state and national repute. Many medals/awards have been won by our students for the last five years. There is a tennis court and volleyball court in the college. There is also Judo centre available for the students. The college has a good gymnasium for students. There is also state of the art auditorium in the college campus where all cultural activities are held.

Brief description of the sports/ cultural facilities available for students:

Indoor games	Outdoor games	Gymnasium	Cultural acti
1. Table tennis court Size: 26x19 sft	1. Volleyball Court Size: 9X18 mts	Size: Treadmill	State of the Auditorium
2. Carom, Chess	1. Badminton Court Size: 20x44 sft	Weightlifting	Size :
3. Judo	1. Cycling *** 2. Skiing *** 3. Football *** 4. Cricket *** 5. Hockey *** 6. Cross country Run *** 7. Tug of war 8. Kho-Kho 9. Kabadi	Dumbbell Power Machine etc.	

\*\*\* The items figuring in column second are carried out outside the campus due to paucity of land by sharing pool of resources with adjacent institutions.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 30.3

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

#### File Description

#### Document

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation

during the last five years.

**Response:** 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
170.40	241.60	75.08	142.93	71.86

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

The College library achieved a great milestone in the year 2014 when it became one amongst the few colleges in the state having operations and services automated using INFLIBNET developed library software SOUL 2.0.

The SOUL 2.0 consists of the following modules.

- Acquisition
- Circulation
- Serial Control
- Catalogue
- OPAC
- Administration

Each module has further been divided into sub modules to cater to functional requirement of libraries:

**Acquisition Module** facilitates automating the process of ordering, receipt, payment and budget control. The module enables library staff to handle all major functions related to document acquisition, such as:

- Suggestions management;
- Order processing, cancellation and reminders;
- Receipt, payment and budgetary control;
- Auto accessioning;
- Auto generation of letter number;
- Master files such as currency, vendors, publishers etc.; and
- Reports.

**Catalogue module** is used for retrospective conversion of library resources. It also facilitates library staff to process the newly acquired library resources. The salient features of catalogue module are:

- allows cataloguer to create their own templates for data entry for different types of library & resources;
- different templates for leaders and fixed fields of MARC21 records;
- allows user-generated customized reports;
- facilitates authority database of person name, corporate body, subject headings and series name;
- supports copy cataloguing in MARC21 format by using ISO-2709 standard;
- supports master database of publishers;
- multi-lingual database by using Unicode Character set;
- supports full MARC 21 bibliographic format;
- facilitates generation of spine label, barcode & book card;
- supports global search and replace functionalities.

**Circulation:** This module takes care of all possible functions of circulation. Major functions of the circulation module are:

Membership;

Transaction;

Inter-library loan

Overdue charges;

Reminder;

Search status;

Maintenance of the items such as binding, lost, replace, missing, withdraw, etc.;

Book bank/Group issue;

Stock verification

Customize member card; and

Report generation based on the various requirements.

**On-line Public Access Catalogue (OPAC):** One of the major attractions of SOUL is its robust On-line Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with minimum information of documents available in database by author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any of two or more information.

Displaying and downloading of records in MS Excel, PDF or MARCXML;

**Administration.** The Administration Module offers following features:

- grouping of users based on the policy
- transactional rights over the systems
- transaction level security to users;
- various configuration settings such as labels, e-mail and other parameters related to the software use; and
- common master databases being used in modules

Name of ILMS software	Nature of automation (fully or partially)	Version
SOUL 2.0	Fully	2.0

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

Gandhi Memorial College, Srinagar is one of the pre-independence colleges of the country. The college has a rich library housed in the first floor of the main college building. The number of books in the library exceeds 16000(sixteen thousand) books including a good collection of rare books. There are some books which one cannot get anywhere in the country. The college administration takes due care for the preservation of these valuable books and manuscripts. There are some publications which were published even before 1915. There is a single book titled *Kashmir Shaivaisim* by Chatterji, Jagadish Chandra and published by Chatterji, Jagadish Chandra in 1914. The long list of other rare books housed in the college library has already been uploaded.

File Description	Document
Any additional information	<a href="#">View Document</a>

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 1.01

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.38	1.66	.086	.50	2.42

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
Details of remote access to e-resources of the library	<a href="#">View Document</a>

<b>4.2.6 Percentage per day usage of library by teachers and students</b>	
<b>Response:</b> 0.42	
4.2.6.1 Average number of teachers and students using library per day over last one year	
Response: 6	
<b>File Description</b>	<b>Document</b>
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

<b>4.3.1 Institution frequently updates its IT facilities including Wi-Fi</b>
<b>Response:</b>
<p>There is adequate computing facility available at the intuitions. The computer student ratio is one: twenty the LAN facility is also available to the students in the college. There is licensed software in the institution.</p> <p>The institution has a separate internet browsing centre with ten all-in-one desktop computers housed in the college library. The number of computer systems till the end of 2015 was 150 computers when the number of students was 1924. The college provides central computing facility in the Campus and is used by all departments. It is used by the staff members and the students from 10:00 a.m. to 4:00 p.m. on all working days for their subject based/ assignment based solutions. The IT Committee meets biannually to deliberate upon the requisitions obtained from various departments related to IT. Subsequently a detailed report is prepared and submitted for up- gradation of IT infrastructure. The college allocates funds for procurement, up-gradation, deployment and maintenance of the computers and their accessories. In the year 2015-16 the college spent rupees ten lakh sixty thousand on a purchase of desktop computer and its allied items. Further, in the year 2016-17 the amount spent the purchase of computers and other allied items was rupees seven lakhs &amp; eighty four thousand. The Faculty members of the college attend the training programmes organised by the UGC human resource centre for ICT enabled teaching, Faculty Improvement Development Programs to assist the faculty of the college to prepare computer aided teaching/ learning materials. Various programs are organized from time to time within the campus, in which know-how of computers and working of all peripherals like printer, scanner, multimedia aid etc. is provided. Internet based usage is encouraged through the leased line connection, on-line exchange of information is also encouraged.</p> <p>Keeping the students learning at the centre of everything, the college reorients its teachers from time to time and encourages them to undergo training on the computer-aided teaching skills. The college has been</p>



conducting Workshops for the faculty on the use of computers. Training sessions on the use of Internet as a learning resource are also organized. Well-equipped computer Labs, Smart class rooms, LCD are available to facilitate computer aided teaching and enrich the teaching learning experience. The college does not avail itself of the National Knowledge Network connectivity directly or through the affiliating university. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities. Outside vendors are sometimes also contacted for major repairs and for minor repairs. The institution has UGC instrumentation and maintenance lab. Software problems are taken care of by the computer faculty and lab staff. Some of the members are stationed in the campus so that they are available at short notice. We have an Administrative Officer for the maintenance of the entire campus and the following departments work under him with the salaried staff.

#### 4.3.2 Student - Computer ratio

**Response:** 8.76

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** 20-35 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 5.4

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
7.98	11.94	6.08	5.90	3.70

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies /committees constituted to plan and monitor the projects to be taken up in a session. The Heads of the Departments prepare the proposals as per the requirements of their respective departments. Based on the need assessment equipments, furniture, labs, classroom etc, budget, provisions are optimally made. Review Committee meetings are held to monitor the progress. The Principal and the College Development Committee on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities. The Higher Authorities sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution. The College Development Fund is utilized for maintenance and minor repairs of furniture and equipments. The external executing agency prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution. The higher authorities in the Govt. approve and allocate the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated. As far as the maintenance of computers is

concerned, outside vendors are contacted for major repairs and for minor repairs in the College. Software problems are taken care of by the computer faculty and lab staff. Non-repairable systems are dumped in store. The institution purchases the new upgraded computer systems from time to time as per the needs. Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for the maintenance of the building. The laboratory equipments are maintained through College Development Fund and annual grants received from the UGC and the state government. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities. Outside vendors are sometimes also contacted for major repairs and for minor repairs. The institution has UGC instrumentation and maintenance lab. Software problems are taken care of by the computer faculty and lab staff. Some of the members are stationed in the campus so that they are available at short notice. We have an Administrative Officer for the maintenance of the entire campus and the following departments work under him with the salaried staff. The college has a 24X7 Line power supply with the Transformer within the College Campus. Voltage Stabilizers have been installed for the safety of sensitive equipment. For e.g. Computer Lab (Online UPS).Maintenance of equipment is done through the Annual Maintenance Contract while minor repair works are carried out on request through the complaint register system which has recently been automated. The college has some. The provision for the accommodation of essential NTS-namely electricians, plumbers and the campus manager on campus.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 1.88

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
132	0	0	0	0

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.25

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	03	12	0	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

Any additional information

[View Document](#)

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 1.19

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	18	20	25	06

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 0

## 5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description****Document**

Details of the students benefited by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0

## 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 0

#### 5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
330	326	386	335	367

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

The college is located in the heart of the downtown of Srinagar city. Therefore, the college administration does not allow the presence of an active student council in the college for the fear that the students or the representatives might get involved in vicious politics that might land the college and college student in trouble and may lead to deterioration of the peaceful atmosphere.

Keeping in view the political conditions of the valley, the college administration discourages a student council in a college with a definite purpose. However, the college students enjoy full freedom and have cordial relations with the college staff teaching and non teaching.



**5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year****Response:** 5.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	06	07	05	05

**File Description****Document**

Number of sports and cultural activities / competitions organised per year

[View Document](#)**5.4 Alumni Engagement****5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

The college has a registered Alumni Association named as Sangarmaal. The Sangarmaal provides expertise and guidance from time to time to students for shaping their future and sharing their experiences in organizing cultural programs. They keep on mentoring students by arranging expert lectures by the eminent members of society. Sangarmaal also helps the College in various activities like Tree Plantation for the welfare of Society. The alumni constantly update the latest trends in the markets which also help in the up-gradations of the departmental syllabi. The association also provide informational and placement support for the students in getting internships. Alumni association helps in providing the information about difficulties faced by pass out students in getting placement, feedback on enriching the syllabi, over all curriculum development and facilitation of industry-institute linkage programmes etc.

**List of executive members of Sangarmaal Alumni Association, Gandhi Memorial College, Srinagar is as under:**

S. No.	Name	Occupation	Status of the Society	Email/Cell No.
1.		Principal Gandhi Memorial	Chairman	<a href="mailto:tabannisar@gmail.com">tabannisar@gmail.com</a>

		College, Srinagar.		7006442991	
	Prof. (Dr) Nisar Ahmad Yatoo				
2.	Prof. (Dr) Muzafar Ahmad Khan	Principal Islamia College of Science & Commerce, Srinagar	Vice Chairman	<a href="mailto:muzafar.ahkhan@gmail.com">muzafar.ahkhan@gmail.com</a> 9419446101	
3.	Dr. Inam-u-Rouf Malik	Joint controller Examinations, University of Kashmir	Secretary	<a href="mailto:ace1ku@gmail.com">ace1ku@gmail.com</a> 9906886633	
4.	Dr. Irfan ahmad Malik	Assistant Professor Department of Distance Education University of Kashmir.	Joint secretary	<a href="mailto:irfanaalam@yahoo.com">irfanaalam@yahoo.com</a> 9419009667	
5.	Mr. Mehraj-u-din Malla	Accountant SKAUST-K, Srinagar.	Treasurer	<a href="mailto:mehraj1421@gmail.com">mehraj1421@gmail.com</a> 9797225236	
6	Dr. Azhar Bashir	Assistant Professor SKAUST-K	Member	<a href="mailto:azharbbanday@gmail.com">azharbbanday@gmail.com</a> 9906897449	
7	Rohi jan Kakroo	Assistant Professor Department of Chemistry J&K State Higher Education Department	Member	<a href="mailto:welcomeall12@gmail.com">welcomeall12@gmail.com</a> 9697977843	

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)**

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response: 5**

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

The vision of Gandhi Memorial College, Srinagar is “**to be the centre for knowledge to all sections of the society,**” and the mission statement is “**to impart knowledge to create innovative ideas that transforms one’s life**”. The college puts all efforts to provide people from all sections of the society and opportunity to pursue higher education based on merit and social justice. The Principal of the college coordinates governance to execute the policies of the competent bodies. The effective leadership is carried out through de-centralization in the form of setting up of various policy making bodies such as the Advisory Committee, the Examination Committee, The Finance Committee, the IQAC, The Cultural Committee, The Publication Committee, The Discipline Committee, The Anti-Ragging Committee, The Placement and the Career Counselling Cell and the Grievance Redressal Cell. These committees are comprised of faculty members, who meet periodically and review the matters concerning their activities. The existence of such consultative boards and the active participation of the staff assist the principal in carrying out the duties of the head of the institution. The principal is both the academic as well as the administrative head of the institution. He provides valuable guidance in planning, organizing and execution of all academic activities. To ensure quality functioning of its various administrative and academic units the college encourages participatory approach in corporate life of the institution. The administrative and academic functions are stream-lined with the help of various committees. Quality is also translated into the functioning of administrative units through computerization of administrative offices, automation of library and providing internet facility to the staff and the students in the campus. The college prepares, in advance, its handbook and own academic calendar.

The IQAC ensures quality in all academic activities which leads to the smooth functioning of the institution. The action plans are formulated by the faculty members by serving as convenors, coordinators and members in various academic and administrative committees. The faculty put their best efforts to impart global benchmark quality education to students. The capacity building & commitment towards society get a special attention. The college administration constantly courage’s/motivates the faculty for professional competencies by way of research and innovations .In turn the productivity of teaching learning process is improved. The career advancement of the faculty is subject to the participation in these programmes. Further, the administration encourages the faculty for the introduction of modern teaching/learning mechanism. The college committees enjoy freedom at all levels. All members are involved in curricular and co-curricular affairs and administrative functioning of the institution. The Principal monitors the day-to-day academic and administrative activities related to the college in consultation with various Deans of faculty’s viz. Arts, Science, Commerce, and the Dean Students Welfare. However, to achieve the objectives of quality education the institution strictly follows the polices and guidelines lay down by The Department of Higher Education J&K Government. All efforts are made to meet the educational standards and benchmarks.

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The Principal monitors the day-to-day academic and administrative activities related to the college in consultation with various Deans of faculties viz Arts, Science, Commerce, and the Dean Students Welfare. The deans help the Principal in running the aforesaid affairs of the college. Various other committees have been constituted to support the academic and administrative activities with the staff as coordinators and members. The heads of departments and conveners of the committees are responsible for the smooth functioning of the college.

The college promotes a culture of participative management through:

? Formation of various committees such as, the Grievance Redressal Cell, the Anti- Ragging Committee, the Discipline Committee, the Games and Sports Committee, the Cultural Committee, the Publication Committee and the Placement & Career Counselling Cell.

? For efficient management, greater accountability has been vested on the staff members.

? Assignment of faculty as Prof- in-Charge and Coordinator of Examinations to share administrative responsibilities.

? Formation of the Advisory Committee such as the IQAC to advise the Principal on the UGC norms and regulations.

? Creation of posts of Deans of Arts, Science, Commerce and Students Welfare.

Class Representative Counsel highlights the issues relating to academic matters of the students with the principal.

All the committees function quite independently.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

**Present Position:** The College was started in the year 1943 with three branches: Arts, Commerce and Science. Subsequently 1 more branch of Management was added. At present the college is offering 4 UG including BBA. From the year 1975, the college became Grant-in-Aid Institution. The college is recognised under UGC 2(f) & 12(B) and is permanently affiliated to University of Kashmir. The college submitted LOI successfully in June 2014, however the accreditation process couldn't be completed due to the devastating floods of September 2014 in which the College infrastructure as well as college records got damaged to a large extent.

Since its inception, the college has been providing quality education to the downtrodden sections of Srinagar city and uses to be a proud seat of learning. However, the college got worst affected by the turmoil that struck the valley in the year 1990 as most the employees including teaching faculty belonged to the Kashmiri Pandit community who had to fled due to unavoidable circumstances. The college was virtually on the brink of closure and it was only due to the sheer efforts of the few left over employees coupled with the active support of the state government, the College stood its ground.

The IQAC cell was formed in the Academic Year 2013 and since then the cell is functioning with focus to develop, drive, deploy and review the quality policy. The present IQAC takes into account the vision & mission and several other aspects of the institution and formulates processes to ensure quality outcome. The IQAC works closely with the administration to drive and implement the processes across the institution. The cell meets once in six months to review the progress of implementation and accordingly makes policy decisions wherever necessary.

The prominent resources that the institution currently has are:-

Well qualified and experienced faculty members.

Fully automated Central Library with internet browsing facility .

Well equipped laboratories and computer centres with LAN & wi-fi connectivity.

Perspective Plan for the development of college:

Standardizing the ICT based teaching-learning processes.

Encourage faculty for taking up research, and research projects from various funding agencies.

Working for offering job oriented and skill oriented courses in collaboration with the Central University of Kashmir.

Strengthening industry-institute interaction by signing MoU with Small Scale Industrailists Association.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

Gandhi Memorial College, Srinagar is affiliated to the University of Kashmir and run and administered by the Government of Jammu and Kashmir through the Principal and the Accounts Officer. The Principal being the overall head in the institution is in turn subordinate to the administrative secretary to the Government and responsible for the implementation of all the notices, circulars and orders issued from time to time by the state Government.

The Accounts Officer, the Sectional Officer and all the heads of various academic departments are directly

under the control of the Principal in the campus. The whole staff, teaching or non-teaching is answerable to the head of the institution. At the start of every academic session, the Principal constitutes various committees like, advisory committee, admission committee, and purchase committee, discipline Committee etc. in order to ensure smooth functioning of the institution. All these committees are headed by a senior faculty member with a few members from teaching and non-teaching staff.

The advisory committee remains very much active in the campus and gives some valuable suggestions from time to time to the institutional head.

Apart from the dean students' welfare, there are four other deans of Science, Arts, Commerce and languages. All of them assist the Principal in regulating the academics in the campus.

The departments of Zoology, Botany, Physics, Chemistry, Electronics, Mathematics, Commerce and Management Studies, English, Urdu, Political Science, Education, Sociology, Economics and History have their respective heads who discuss various issues pertaining to their departments with the college Principal and receive directions from him for the smooth running of the departments.

So far as the service rules of the employees of the institution are concerned, all the Jammu and Kashmir Civil Service Rule (JKCSR) are adopted in toto by the college administration.

The college has got enough teaching staff to meet its academic requirements. However, at the time of need, competent contractual teachers are recruited through nodal Principal appointed by the Department of Higher Education, J&K government.

The college adopts all the promotional policies prevalent in other State run colleges.

The college has an active Grievance Redressal and Sexual Harassment Cell where students as well as the employees of the college can file their complaints. These complaints are then properly scrutinised by the members of the Cell in accordance with the rules and regulations set by the college for redressal of such complaints.

The college follows the academic calendar of its affiliating university i.e. The University of Kashmir, Hazratbal, Srinagar.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

**Response:** A. All 5 of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

On the recommendations of various committees, the administration launched certain new initiatives viz. construction of Multipurpose Hall-cum-Chemistry Block for housing department of chemistry and the state of the art multi-utility hall fitted with latest gadgetry, Providing Wi-Fi and LAN connectivity to the Students and the Faculty of the College, Establishment of smart class rooms and Smart labs, Automation of the College Library, Design and development of the College Website, Face lifting of the College Campus, installation of CCTV surveillance system, installation of Bio-metric attendance system, installation of LED display notice boards, replacement of incandescent bulbs with LED bulbs, procurement of All-in-One Desktops, laptops, printers, photocopiers and lab equipment etc. These projects were completed in a record time despite the fact that the college faced many hurdles; one on account of devastating floods of September 2014 in which college infrastructure got damaged to a large extent and secondly a complete academic year was lost to the 2016 unrest.

Given the adverse circumstances that prevailed in the Kashmir Valley coupled with the location of the college which makes it most vulnerable and badly affected by violence and law and order problems, the only motivation of the staff has been to bring back the pristine glory of the College and again make it one of the best Colleges of the State.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>



### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The welfare schemes available to both teaching and the non-teaching employees of the college are as under:

##### Welfare Schemes:

- a). **Employees Provident Fund Scheme:** As per the government rules maximum of 12% of (BP+GP+DA) is credited to employees PF account by College and the equal amount is contributed by the employee. All eligible staff members have availed benefit of the scheme.
- b). **Gratuity Scheme:** Gratuity is payable to the employees after 5 years of permanent service. All staff members are eligible for this benefit.
- c). **Maternity Leave:** 180 days of maternity leave is applicable with full pay.
- d). **Health Insurance Scheme:** In case of an unfortunate incidence staff members get insurance benefit. All permanent staff members are part of the scheme.
- e). **Regular Health Checks:** Medical Health Centre facility is available for all the staff members.
- f). **Staff Welfare Fund:** Employees of the college contribute 1.5% of their gross salary towards staff welfare fund for taking care welfare of the employees.
- g). **Medi-claim Facility:** Staff members can avail services of selected hospitals in case of medical emergencies.
- h). **Medical Reimbursement Scheme:** The college has a provision for making reimbursements on account of medical expenses incurred by employees.

The college is looking for some more welfare schemes for the employees in the near future.

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

##### Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	<a href="#">View Document</a>
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 64.12

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
37	05	03	34	35

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The college performance appraisal system consists of the following components:

? Self-appraisal: The faculty submits self-appraisal report at the end of every academic year.

? Student feedback on teaching: The students give feedback about their course teachers.

? Staff Appraisal by the Head of the Department: At the end of every academic year, report of the contributions of the staff members in college activities and their performance is reported by the Head of the Department.

The outcome of the review of the Performance Appraisal Reports:-

? The self-appraisal report and the student feedback are analyzed by the HoD. Based on the student feedback, the HoD gives suggestions for improvement in teaching, if required. The self-appraisal helps to improve an individual's performance and his/her contribution to the institutional activities.

? Staff Appraisal by the Head of the Department is reviewed by the Principal.

Staff members' performance is discussed and opportunities are created to improve the same.

#### Objectives of Performance Appraisal Reports are as follows:

1. To motivate faculty members for quality publications.
2. Given the difficulty faced by the faculty members in pursuing Ph.D. programs along with their teaching responsibilities, it is decided to approve two years paid study leave to pursue Ph.D.
3. It is decided to provide incentives for quality publications and funded research in order to motivate faculty members for quality publications and research projects.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

A judicious use of financial resources is made by the college. The College has a mechanism for internal and external audit. The details are as given below:

Internal Audit: GMC has appointed internal auditors. Quarterly audits are carried out by internal auditor team. ? Auditor's report is presented to Principal and Accounts Officer of GMC.

External Audit:· ? An external auditor is appointed by the college which performs an audit of the financial statements of the college. The financial records of the College are audited after the end of each fiscal year and are certified.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 4.76

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.76	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

Institutional strategies for mobilization of funds and the optimal utilization of resources

The major source of the funding is State Government.

Since this is a Grant-in-Aid institution, Government provides funds both for meeting liabilities on account of salary and other developmental expenses of the institution.

Salary expenses include salary paid to teaching, non teaching and contractual teaching staff and non salary expenses include construction of buildings, purchase of equipments, maintenance, infrastructure maintenance, furniture, repair and maintenance, office expenses, printing & stationary and miscellaneous expenses, etc.

The funds are utilized in accordance with the budgetary provisions made by the Finance Committee and with prior approval of the Principal.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

1. The 2014 flood did a lot of damage to the college campus especially the lawns parks and class rooms in the ground floor. The IQAC took the initiative to revive the pristine glory of the college landscape. The students, NSS volunteers, NCC credits were involved in the cleanliness drive of the campus. Tons of mud was cleared from class rooms to make them functional. The lawns and parks were also cleaned and brought back to glory. Polythene entry into campus was restricted as a strict measure. New dust bins were installed at different points in the campus.
2. The college conducts frequent cleanliness in the slums near the furniture market in Babademb area. This is another example of best practice initiated by the college IQAC. The students, NSS volunteers and NSS cadets take part in such activities. The slum dwellers are motivated to maintain hygiene in an around their juggies. Not only this the participants' cleaned the whole slum area. Some of the students who had brought clothes from their homes distributed them among the slum dwellers. This initiative taken by the college IQAC is appreciated by the students, the locals and the authorities.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

- Engagement of faculty through Nodal Officer Higher Education Department for teaching posts lying vacant in the department and on need basis.

The seminars and workshops conducted for the faculty

- Examining students by conducting internal tests assessments

- Holding extra classes for course completion on time.

- Arrangement of remedial classes, doubt clearing classes for slow learners
- Automation and digitalization of library
- Establishment of smart classes and Provision of Wi-fi facility · Increased usage of ICT tools in teaching learning process.
- Preparation of course plan at the beginning of every session Methodologies of operations IQAC collects feedback from students in a specially designed format questionnaires annually. Feed back is collected on curricular aspects, teaching learning methods, faculty programs and institutional programs. Steps are taken to improve overall performance of the college by analyzing the feedback from the students. The Academic Council consisting of the Principal, deans of various faculties and a senior faculty in a central body that plans monitors and reviews teaching learning and other activities of the institution. The suggestion/complain box are placed in every sections such as Science, Arts, Commerce & Management, and also in some important occasions to get the feedback of the students. Suggestions are considered while framing policies related to the institution. The staff council meeting is held in the beginning of the session to discuss the plan for the session. A daily teaching diary of each faculty members, signed by the respective Deans is maintained.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response: 0**

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)****Response:**

The College has the state of the art smart classrooms & labs fitted with LCD's & projectors and interactive Poly vision boards with LAN connectivity for providing best of AV facilities to its aspiring students apart from the conventional teaching methodology.

The College library achieved a great milestone in the year 2014 when it became one among the few colleges in the state having operations and services automated using INFLIBNET developed library software SOUL 2.0. Presently the library maintains a collection of more than 15,500 information sources in various formats. In addition through N-List online library services of UGC, the college library has the facility of online subscription of online journals and electronic books. For reading room visitors, the college provides a large number of subscribed newspapers and magazines.

The College provides the internet facility to its students and faculty during the working hours.

For better and efficient monitoring of the activities of the students, the college campus is equipped with Closed Circuit Television System of latest configuration.

The college has installed biometric attendance system for maintaining attendance of its employees digitally.

The college admits student for various programmes through a well developed online admission system.

The college has installed LED display notice boards for effectively and efficiently communicating students about various events and activities conducted/organised by the college. This has remarkably reduced the use of paper and is one of the initiatives about going green.

The College canteen is housed in a separate building where it is ensured that fresh snacks, beverages etc are available comparatively at lower rates to students, besides separate seating arrangements are maintained for boys, girls and the staff.

For providing First-Aid treatment to the students and the Staff of the college during the working hours, the College has well equipped medical room. In future, the college intends to upgrade it to the level of Health Center.

For providing education through community services under the aegis of Government of India, the college has three NSS units' two units for boys & one for Girls headed by three NSS officers.

The Cadets are given basic military training in small arms and parades in Annual Camps held in various parts of the Country. The aim of these trainings is to develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth to make them useful citizen and to create a human resource of organized trained and motivated youth.

The objective of conducting educational tours in various disciplines is to impart practical training to the students of the college so as to make them abressed the latest happenings taking place in their concern disciplines.

The college "SANGARMAL" is published in annually to provide an opportunity to the young students of the college having aptitude in creative writing to develop their talent in the said field besides faculty members also contribute with their articles in the said magazine.



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response: 1**

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	01	0	0	0

#### File Description

#### Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

The Campus has a three tier robust security system with multiple checks at entry points for all persons and vehicles. The college has made it mandatory for students to wear ID cards at all times and visitors are allowed after 2.00pm. Being co-educational institute, female faculty members ensure that all girl students leave the campus after 3.00 pm. Female faculty and girl students are regularly sensitized on the safety and security and in this context, the College gender sensitization cell organizes workshops on, Social empowerment, legal guidance of women. Protection of womens' rights and all the students are encouraged to bring forward any incidents of molestation to the concerned Police Station without any hesitation. The female faculty members as well as female students are assured that as per the law all the necessary legal actions will be taken in favour of victim. Legislations for women such as Protection of Women against domestic violence Act 2005 and Sexual Harassment of a woman at workplace Act 2013 are explained in detail. Further, the procedural details as how to approach the court of law /protection officer are also explained.

The institute supports the career progression and development of female professional and academic staff. It provides women with opportunities to grow in their leadership capabilities build professional skills and

participate in important administrative roles in the college. The Dean Sciences and Dean Social Sciences are both women.

The college has provision for girls common room where girls may sit, rest and go for recreation. The room is equipped with fresh pure drinking water with a water purifier. There is also facility of ceiling fan, washroom etc. The room is properly ventilated and well furnished. The girls are attended by a lady peon. Two faculty member take care of the girls.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 15330

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3.033

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3.033

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:****1. Waste Management steps including:**

**Solid & Liquid Waste Management:** Dust bins marked with “Keep Clean Be Green” have been provided for waste collection. The waste in the campus is disposed in an eco-friendly manner without polluting the environment. Dry waste is collected regularly by SMC trucks. Paper waste is shredded and sold to licensed purchasers for recycling. The Technical Campus library generates around 10 kilos of old newspapers per month and other paper waste is around 80 kilos twice every year. Wet and biodegradable waste generated in the campus such as canteen waste and dry leaves, is centrally dumped and not burnt.

Students of NSS have actively participated in ‘Swachh Bharat Abhiyan’, India’s biggest cleanliness drive, by cleaning the banks of Brarinambal and spreading the message to keep our environment clean.

**Hazardous Waste Management:** Adequate exhaust provisions are made in the Chemistry laboratory to drive out acid fumes. Hazardous waste is disposed by SMC trucks every Friday Chemical fire extinguishers are charged periodically from outside licensed agency.

**E-Waste Management:** The life of electronic equipment is extended by appropriate upkeep and minor repairs carried out by laboratory experts and reused in the campus itself. This way the e waste generation is reduced to some extent. Electronic and computer accessories are given to licensed vendors for recycling.

**7.1.6 Rain water harvesting structures and utilization in the campus****Response:****1. Rain water harvesting structures and utilization in the campus**

The constant water supply to campus is ensured through enough storage capacity and the college has a well for ensuring non-stop water supply. Lawns are maintained with water drips and sprinklers to avoid water wastage and waste water is used for gardening. The roof of the college is covered with rain cutter (parnaal) for effectively managing the rain water by collecting it at a common point wherefrom it is channelised and stored in a well to be used later for irrigating lawns. Further, the college sensitizes the local community about the judicious use of water and in this context the harvesting of rain water is encouraged for irrigating lawns, kitchen garden, car washing etc.

**7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:****1.Green Practice**

Some of our students from nearby areas cycle to college. Off late, the college has encouraged the practice of using cycling as means of transport for faculty and students coming from nearby locations. This has greatly reduced the usage of private vehicles by students and lowered the carbon footprint of our campus as a whole. The well laid out campus has footpaths for pedestrians. The college is phasing out the use of plastic cups in the cafeteria by using paper or china cups. The adoption of ERP is phasing out the use of paper used in student data, leave applications, lecture planning etc. Carbon dioxide neutrality is maintained on the campus by planting different varieties of plants and trees. Tree plantation is also done every year by NSS students. Moreover, recycle water is utilized for maintaining green campus. The college has nurtured number of trees and plants of different varieties

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 0.19

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.10589	.24458	.50767	.17250	0

<b>File Description</b>	<b>Document</b>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

- 1.Physical facilities**
- 2.Provision for lift**
- 3.Ramp / Rails**
- 4.Braille Software/facilities**
- 5.Rest Rooms**
- 6.Scribes for examination**
- 7.Special skill development for differently abled students**

**8. Any other similar facility (Specify)****A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	01	01	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	1	1	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** No

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** No

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 2

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

The institutions diligently and with fervor follows and practices all prominent national and state functions. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Republic Day, Independence Day, EID-ul-Fitr/ EID-ul-Azha ,Guru Purnima, Gandhi-Jayanti ,Maha-Shivratri, Teachers Day, Children's Day, World AID's Day, Women's Day, Urs Shah-i-Hamadan, ASHURA (MUHURRAM) etc. The students religiously participate in the Republic and Independence Parades at Bakshi and Sheri-e-Kashmir Cricket Stadiums. Further, the students of the college are sensitized through awareness programmes by organizing quizzes, seminars, debates etc besides holding exhibition wherein the contribution of famous personalities is displayed. The NSS wing of the college regularly organizes refreshments on the occasions of 9th of ASHURA , URS of SHAH-i-HAMADAN, URS of DASTIGEER SAHIB.

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. Budgeting and optimum utilization of finance as well as mobilization of resources are the key issues handled by the administration. There are established procedures and processes for planning and allocation of financial resources which leads to effective & efficient use of financial resources. Departmental Requisitions for the next financial year are collected and consolidated before preparing the Budget. The various heads of the budget include:

1. student & faculty related expenses.
2. Repairs & maintenance & other infrastructure related expenses, etc.
3. Administrative expenses
4. Event expenses and faculty development

The utilization of the current year approved budget along with the budget projected for the forthcoming year is presented to the Advisory Committee for discussion and approval. After the approval of the Advisory Committee, it is submitted to the administrative department. Feedback from the stakeholders on a regular basis and acting on the same is an effective mechanism to ensure transparency and effective management.

The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

1. Title of the Practice: A Four Week "FREE" Communicative-cum-Personality Development Programme for Prospective entrepreneurs, small businessmen, vendors and the like is conducted by the College

Objectives of the Practice: To achieve enhancement in success rate of campus placements

#### The Context:

In the present scenario it is extremely important for any individual that he has a good communication skill in oral and written expression which matters in job placement. The eye to eye contact is the first thing in a better communication, as it helps inviting attention of other persons. Further, expressions by hand, face and eye are an important asset. They not only add more meaning to communication and it also enhances our communication skill. It is emphasized that writing skill is the other part of communication, which comes through regular practice. In addition to it, the communication skill also demands require concept mapping, which generates ideas and leads to fertility of brain and thinking. Students are required to be trained to be successful in Campus placements. In addition to the regular course projects, dissertations and extended essays the training in soft skills give a strong plus point when students perform in Job interviews.



Any additional information regarding Innovations and Best Practices, which the College would like to include.

The college conducts intensive coaching through remedial classes to give special assistance to students with learning disabilities.

Every year Parent –Teacher Association organize meetings to involve the parents in the education process of their wards.

**2. Title of the Practice:** Value-education classes for students are conducted.

ii. Objectives of the Practice: To help pupils to understand themselves, through an awareness of their inner selves, so that they grow to be self-disciplined, having the ability to observe and determine their own positive behaviour. To support the development of good quality relationships between all who work in the campus.

iii. The Context The reason for teaching good character is to help prepare the students to face the many opportunities and unknown dangers that are in today's society. Character education gives the students the knowledge they need to know what these dangers in society are and deal with them properly. Young people these days gets exposed to literally thousands of negative influences through the media and their peers every day, add to this the sad fact that parents are spending less time with their children. Students need to know how to handle these pressures and character education will give them the tools that they need.

v. Evidence of Success Research done on the subject found out that students have fewer incidences of disciplinary referrals. The positive environment that it brought to college also increased attendance and has also brought about a significant improvement in academic performance of the students.

vi. Problems Encountered and Resources Required: It is a timely process to conduct the classes and Student's involvement in value education is low than the expected level. Effective techniques needed to involve the students to get into practice.

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

The college is located in the inner most part of the downtown where admission is provided to in both male and female students which is distinctive feature of this college. The students are mainly the local students though some students also come from different parts of Jammu & Kashmir state, even some students also come from other states like Punjab, Haryana, Utter Pradesh & Utterakhand. The admission is open to people of all sections of the societies without taking into consideration colour, caste, religion and sex. The college takes all the efforts to see that no students are debarred admission on the basis of religion and sex. The admission is provided for the colleges like arts, science, commerce and management. The parents of

students, who take admission in the college, are mainly economically weak and educationally backward. Keeping in view the vision of the college scholarships and freeships. Some students also given relaxation to deposit fee in easy instalments. Special/ remedial classes are conducted during winters for the people of the locality. For these classes no fee is charged. Since the students of the college include males and females, a proper care is taken to see the safety and security of the female students. The female staff of the college provide proper counselling regarding gender sensitization. The college campus has been installed with CCTV cameras to monitor the movement of the students.

It is pertinent to mention here that the college adopted a slum area situated near the furniture market of Baba-Demb. Frequent visits are paid by the students including NSS volunteers and NCC cadets who motivate the slum dwellers to remain neat and clean. They also encourage them to get their children and themselves literate. The students also conduct cleanliness drives in the area. The efforts of the college have always be in appreciated by the local bodies and higher authorities.

The college named after the father of nation, Mahatma Gandhi, the students are given lectures on Gandhian philosophy of non violence and brotherhood and are asked spread the same message in the area they live. This initiative taken by the college has yielded good results as no student from this college has been found by any security agency involved in any anti social or anti national activities. The parents of our student are satisfied with working of the college. No case of molestation or sexual harassment has been reported in the college till date. The college administration is going to provide more facilities for the female students and the students belonging to the poor family.

## 5. CONCLUSION

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### **Additional Information :**

To infuse a fresh lease of life in the moribund Science stream of the college, summer camps are organized in the feeding schools to attract more students. Internship programmes for Commerce & Management students are organized for acquainting them with the latest happenings in the industry. To create convergence in knowledge, joint classes of the students from different streams are conducted wherein they share their peculiar knowledge. Solar lighting and plastic free campus are some of the innovative ideas to name a few. Enhancement of self- esteem through acquisition of knowledge and skills is one of the best practices of this Institution.

### **Concluding Remarks :**

Providing a wide range and flexible undergraduate programmes with a focus on skill development courses.

Providing a calm ambience in and around college campus.

Providing incentives to faculty for encouraging them to pursue research projects.

Focus on more industry-institution interactions.

Providing more ICT enabled classroom for improving teaching learning .

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>01</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	01	01	0	0	0	2016-17	2015-16	2014-15	2013-14	2012-13	0	01	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13																	
01	01	0	0	0																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
0	01	0	0	0																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 01</p> <p>Answer after DVV Verification: 1</p> <p>Remark : Documents uploaded.</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 32</p> <p>Answer after DVV Verification: 00</p> <p>Remark : Certificate not provided of students undertaking field projects or internships</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>04</td> <td>05</td> <td>05</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	04	04	05	05	02	2016-17	2015-16	2014-15	2013-14	2012-13					
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04	04	05	05	02																	
2016-17	2015-16	2014-15	2013-14	2012-13																	

04	04	05	05	02
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3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes

Answer After DVV Verification: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
12	04	04	05	08

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	0	0	0

Remark : Given input according to provided information.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : Documents uploaded.

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer before DVV Verification : Yes

Answer After DVV Verification: No

5.2.1 Average percentage of placement of outgoing students during the last five years

## 5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	9	13	18	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

Remark : Given input according to provided information. College does not having records of pass out students, so provided information not consider.

## 5.2.2 Percentage of student progression to higher education (previous graduating batch)

## 5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 86

Answer after DVV Verification: 0

Remark : Given input according to provided information. College does not having records of pass out students, so provided information not consider.

## 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
12	18	20	25	6

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

## 5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
330	326	386	335	367

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
330	326	386	335	367

Remark : Given input according to provided information. College does not having records of pass out students, so provided information not consider.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
02	03	04	03	02

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Remark : Documents uploaded.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

05	0	01	0	0
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Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	01	0	0	0

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	01	01	01

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	1	1	0

Answer After DVV Verification :



2016-17	2015-16	2014-15	2013-14	2012-13
2	0	1	1	0

Remark : Documents uploaded.

7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>
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## 2.Extended Profile Deviations

### Extended Profile Deviations

No Deviations